



**Participatory Research, Organization of Communities and Education
towards Struggle for Self-Reliance (PROCESS)-Bohol, Inc.**

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**ANNUAL REPORT
(FY 2014-2015)**

INTRODUCTION

The Participatory Research, Organization of Communities and Education towards Struggle for Self-reliance (PROCESS) is a non-stock, non-profit, non-government organization established on March 2, 1982 in Manila with the aim of creatively animating the formation of strong and autonomous people's organizations and building up their capabilities for participatory and self-reliant development. Since its establishment, PROCESS has been involved in the organization and empowerment of fishing and farming communities in the upland and coastal areas of Northern Luzon, Western Visayas and Bohol.

PROCESS started its operation in Bohol in March 1985 in the coastal Municipality of Tubigon. Since then, in partnership with various stakeholders, it continuously facilitated the formation and strengthening of people's organizations and self-help groups of fisherfolk, farmers, urban poor, women and children province-wide.

On March 2, 1998, PROCESS-Bohol, Inc. acquired its juridical personality as independent from its Head Office in Manila on the strength of its registration with the *Securities and Exchange Commission (SEC)*. It has been duly certified by the *Philippine Council for NGO Certification (PCNC)* for being excellent in housekeeping with a maximum term of 5 years for 2 consecutive terms. During the period, it worked for the renewal of its PCNC Certification. Likewise, it also acquired a License to Operate and Registration with the *Department of Social Welfare and Development (DSWD)* for having served the country's poor communities, especially women and children. Presently, it is working for the renewal of both the license to operate and the registration.

Further, PROCESS-Bohol through its Executive Director, Ms. Emilia M. Roslinda, is a member of the Regional Development Council as Private Sector Representative. It is also a member of several local special bodies both at the City and Provincial Government such as Vice Chair of the City Tourism Council, Member of the City Development Council, Provincial Development Council-Executive Committee and various technical working groups.

Vision

Improved quality of life of poor communities particularly those of men and women, farmers/fishers and children, who are God-loving, gender-sensitive and empowered living in a healthy, just and equitable environment.

Mission

To continuously empower the poor men and women farmers/fishers and children towards effective and sustainable management of resources and promotion of just and child/gender-sensitive environment

Goals

Empowered POs that can claim and protect sectors' rights, advance their interests and enhance their participation in society and governance.

Philosophy of Development

PROCESS believes that grassroots organization should play a key role in transforming society and should effectively participate in local and national decision-making.

By empowering the grassroots through their own collective reflection and action, PROCESS aims to make itself progressively immaterial as communities increasingly take control of their own destiny.

CORE PROGRAMS

Last July, 2013, PROCESS-Bohol staff finalized the Strategic Plan for FY 2013-2015. This was again facilitated by Mr. Oman Jiao, the Executive Director of the Association of Foundations. As a result, there were some modifications in its programs and services as follows:

I. OPERATION

- a. Capacity Building Program
- b. Enterprise Development Program
- c. Natural Resource Management
- d. Research and Development Program

II. INSTITUTIONAL STRENGTHENING AND SUSTAINABILITY PROGRAM

- a. Human Resource Development
- b. Resource Mobilization
 - Community Resource Development Center
 - Training and Consultancy
 - Proposal Development
 - Eco-Park
 - Community-Based Sustainable Tourism

Executive Summary

This year marks the 30th year of PROCESS-Bohol with the theme: **“Celebrating 30 Years of Empowering Communities and Caring for the Environment”**.

PROCESS-Bohol is very much grateful to celebrate its 30th Anniversary on March 7, 2015. Inspired by the theme *“Celebrating 30 Years of Empowering Communities and Caring for the Environment”*, this momentous event is dedicated to celebrating the long years of existence, and to also thank the pillars behind the organization’s trailblazing success.

The event was graced by the partners of PROCESS-Bohol including the delegations from the people’s organizations, alumni staff of PROCESS-Bohol, fellow NGOs, partners from the government and other stakeholders. Mr. Julio Galvez Tan, former Executive Director of the Foundation for the Philippine Environment and a strong advocate on biodiversity conservation, sustainable development and peace building, is the Keynote Speaker. Also present to grace the celebration was Governor Edgar M. Chatto.

PROCESS-Bohol marked its checkered 30 years of empowering communities and caring for the environment in a simple but fitting program held at its own building, CORDEC, in Tiptip District, Tagbilaran City. The activity also has a fellowship and alumni homecoming until the evening.

For this fiscal year, a total of 11 municipalities were covered. These municipalities are Antequera, Balilihan, Bien Unido, Catigbian, Cortes, Dausi, Getafe, Loon, Maribojoc, Ubay and Tagbilaran City.



During the period, PROCESS-Bohol as the name calls for it, conducted a total of 65 trainings with around 1,851 participants. Of these, 65% are women and 35% are men participants.

In Ubay, 32 teacher-champions from the 8 elementary schools of Ubay District 2 were trained to promote the reintegration of child labourers and as advocates for the protection of children.

In Getafe, 3 barangays were trained on disaster risk reduction and management for them to become resilient on calamities and hazards.

In the three municipalities of Antequera, Balilihan and Bien Unido, women's groups were trained to develop their capabilities to combat climate change through Science & Technology interventions for them to take lead in building resilient communities.

In summary for the training, a total of 65 batches of training in various fields were conducted during the period with a total of 1,752 participants, 66% of which were women and only 34% were men.

Lastly, after the rehabilitation efforts of the damaged facilities caused by the 7.2 magnitude earthquake, all operations are back to normal. Like for instance the SAVIMA Mangrove Adventure Tour, the SAVIMA PO is now successfully managing their own SAVIMA Mangrove Adventure Tour.

Significant Milestones

This year marks the 30th year of PROCESS-Bohol with the theme: **“Celebrating 30 Years of Empowering Communities and Caring for the Environment”**.

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After the Holy Mass which kick-off the very significant event last March 7, 2015, tree planting followed with the participation of the Board of Trustees, Incorporators, staff and with special participation of the keynote speaker, Mr. Julio Galvez Tan, former Executive Director of the Foundation for the Philippine Environment.



I. Regular Projects

These are projects under the core programs of PROCESS-Bohol, namely:

a) Natural Resource Management

a.1. Strengthening Technologies and Resilience of Inhabitants against Disasters and other Events (STRIDE) Project.

This newly-approved project is an 18-month project funded by Australian Assistance for International Development (AusAID) through PACAP/DFAT managed by The Asia Foundation. The project implementation started in October, 2014. The project has four (4) components, namely: (a) PO Strengthening; (b) Capacity Building; (c) Windbreak Establishment; and, (d) Advocacy and Networking.

As of this date, the project was able to capacitate the 4 POs in the 3 barangays and submitted requirements for registration the Department of Labour and Employment (DOLE). Likewise, series of trainings related to disaster risk reduction and management (DRRM) were conducted. A total of 21 trainings were completed. The conduct of training was in partnership with the Department of Interior and Local Government and the provincial government through the Tarsier 117.



Courtesy Call with Mayor Casey Shaun Camacho of the municipality of Getafe, Bohol

As an output, the barangay council was able to review and come up with a realistic DRRM Plan, barangay hazard maps, the Barangay Disaster Risk Reduction Management Committee were re-organized and formed three (3) Barangay Disaster Emergency Response Team.

b) Capacity-Building Program

b.1. Developing Capabilities of Women in the Three Selected LGUs in the Province of Bohol on Climate Change Adaptation Using Science and Technology

This project is funded by the Department of Science and Technology (DOST). This is already the third engagement between PROCESS-Bohol and DOST. Since this is a new project, a courtesy call was done in the three sites of Antequera, Balilihan and Bien Unido.



Engr. Marcial Tanggaan, Provincial Director of DOST during community interaction after the project monitoring in Sagasa Is., Bien Unido, Bohol

The significant achievements under this partnership are the following: a) Two (2) hands-on trainings on hydroponics/urban gardening and rainwater management conducted with 2 actual showcase of rain collector and mini-greenhouse at Sagasa Island, Bien Unido; and, b) Conducted 3 workshop on participatory project identification, formulation and planning using Community Life Competence Planning (CLCP) approach in Bien Unido, Antequera and Balilihan.

b.2. Combating Child Labor in Ubay 2 (CCL-Ubay 2) Projects

The CCL in Ubay 2 Project is already in the last year of project implementation. This three-year project funded by Karl Kübel Stiftung für Kind und Familie (KKS) and German Ministry for Economic Cooperation and Development (BMZ).

The 8 Barangay Council for the Protection of Children (BCPCs) established in the 8 barangays reviewed their respective Child



Welfare Implementation Plans (CWIPs) and formulated 8 plans for the school year 2014-2015. The CWIP serves as guide and direction of the BCPCs in each barangay to ensure that children both in school and in the communities are protected. During the workshop, a total 234 participants with 57% were women. Children's participation is 13.2% or 31 child/youth reps.

On the other hand, the 32 teacher-champions from the 8 elementary schools of Ubay District 2 were trained to promote the reintegration of child labourers and as advocates for the protection of children. These teacher champions continuously practiced and implemented their learning and insights from the previous trainings given to them by integrating child protection in their lesson plans and in their daily classes.

During the period, a total of 39 capacity-building activities were done with a total of 735 participants of which 76% were women and only 34% were men. These trainings include Child Welfare Improvement Plan (CWIP) Review & Planning Workshops, PB Child Protection Policy Formulation, Community Credit & Savings Organization (CCSO) Orientation, Application Flow Orientation, Orientation on Lending Approaches, Train the Trainers (TOT) Workshop for Child/Youth Peer Advocates for Child Protection, Credit Management Training Workshop, Training Workshop for Child Peer Advocates for Child Protection, Simple Bookkeeping and Accounting Seminar Workshop, and Enterprise Management Training.



For the promotion of student interest groups, a Training of Trainers (TOT) and two batches of the Youth/Child Peer Advocates for Child Protection Training Workshops were conducted during the period. A total of 101 pupils with 79% girls were trained to become child/peer advocates for child protection. The pupils' advocates re-echoed what they have learned from the training to their classmates/schoolmates.



All the 8 schools formulated their respective Child Protection Policy (CPP) which is the Code of Conduct for Child Protection.

Welcome signages in tarpaulins were provided to 8 partner elementary schools for the opening of school year 2015-2016.

Likewise reading materials, three (3) sets of the latest National Achievement Test (NAT) 3 Reviewers were reproduced with 260 copies per set on Filipino, English, Mathematics and Science and another five (5) sets of the latest NAT 6 reviewers were also reproduced with 220 copies per set on HIKASI (Hiyograpiya, Kasaysayan & Sibika), English 6, Science 6, Filipino 6 and Mathematics 6. Another 560 copies of Learning Resources & Management Development System (LRMDS) modules were reproduced and distributed.



Similarly, in order for the child labourers between 16 and 18 years to have access to the Alternative Learning System (ALS) and therefore a chance to obtain a degree and a general education, the project provided support to the needs of the ALS. The renovations of the 6 ALS centers were completed. Likewise, fifty (50) copies of the FLT Test Proper were reproduced and distributed to the ALS learners. Of the 134 ALS current enrollees, 51 registered for the A & E Test. However, only 40 learners actually took the test. The remaining 22% registered learners no longer pushed through with the exams because they have to grab the opportunity of working outside Bohol. The result of the A & E Test released last April 2015 showed that 21 (52.5%) learners passed the test.

Lastly, another KRA of the project is an improved income for families of child labourers that contributes to the rehabilitation of child labourer. As a result, a total of 8 community credit and savings organizations (CCSOs) were formed and strengthened. Series of capacity building activities were conducted such as Simple Bookkeeping and Accounting Seminar Workshop, CCSO Policy Formulation, Credit Management Training Workshop.

As of June 30, 2015, a total amount of PhP4,029,436.50 was already released to 171 beneficiaries including the 3 school-based groups.

The project staff regularly monitored the livelihood projects implemented. Weekly meetings were conducted per self-help group (SHG) vis-a-vis collections of loan amortization.

c) Enterprise Development Program

c.1. Combating Child Labor (CCL) in Ubay 2 Project

Under the CCL-Ubay 2 Project, a total amount of PhP4,029,436.50 was already released to 171 beneficiaries including the 3 school-based groups in the 8 covered barangays as of June 30, 2015,

Individual projects funded were bakery, vegetable farming, fishing, food vending, fish vending, carenderia, sari-sari stores, buy and sell and hog fattening & asset loans such as carabao for farming and boat body for non-motorized & motorized boat, fishing gears, hand tractor, among others.



c.2. Community-Based Sustainable Tourism (CBST)

As the province of Bohol is positioning itself as an ecotourism destination, PROCESS-Bohol continues to implement the Community-Based Sustainable Tourism Program. This is to enable communities to be part of the tourism value chain as service providers. Hence, three banner projects were facilitated by the organization, namely: the SAVIMA Mangrove Adventure Tour, Abatan River Community Life Tour (ARCLT) and the Bohol Homestay.

The ARCLT and the SAVIMA MAT are already part of the new product for ecotourism destination through JICA-DOT technical assistance.

c.2.1. SAVIMA Mangrove Adventure Tour (MAT) Project

The 800-meter boardwalk is the main attraction passing through the lush mangrove forest. This is 100% managed by the San Vicente Mangrove Association (SAVIMA). However, it still always provides technical support to the PO whenever needed.

After the inclusion of SAVIMA MAT in the new ecotourism product destination, a lot of guests are already visiting the ecotourism site. These are mostly facilitated by JICA-DOT.

The site is also a favorite destination for environmental group for their learning experience.



c.2.2. Abatan River Community Life Tour (ARCLT)

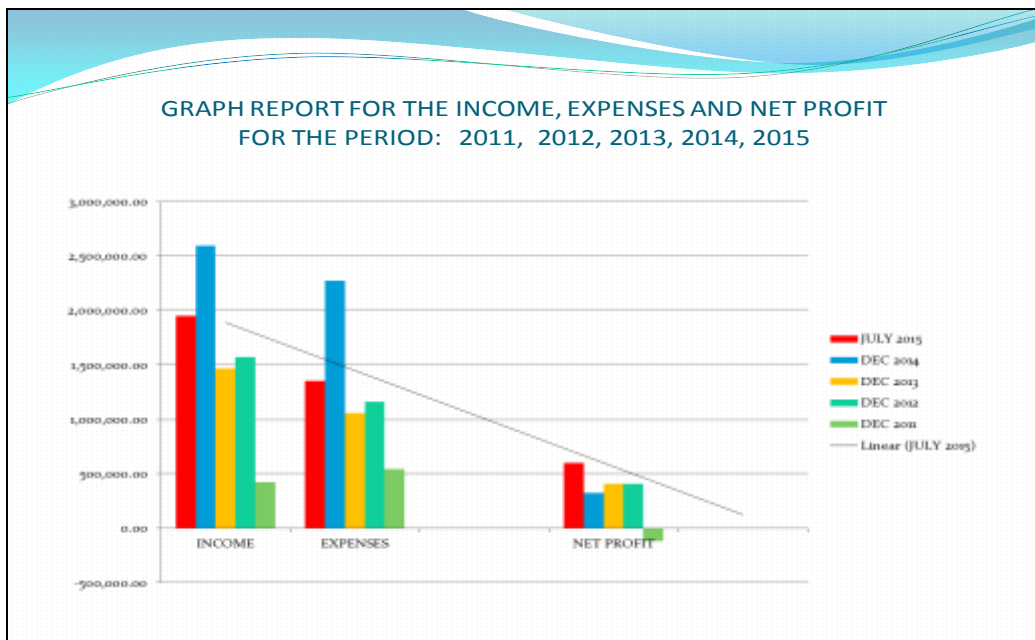
The ARCLT is the most challenging project that PROCESS-Bohol handled. This is because this is a project of the Abatan River Development Management Council (ARDMC), jointly participated in by the five (5) municipalities along Abatan River namely: Cortes, Maribojoc, Antequera, Balilihan and Catigbian. As it may be recalled, the Council designated PROCESS-Bohol as its Project Management Office. Part of its function is to manage the ARCLT.

PROCESS-Bohol facilitated to look for additional funding for the operation of the project. For the current year, the biggest donor is the Philippine Travel Agencies Association (PTAA) which donated a total of PhP782,357.30 for the repair of the repair of one (1) unit bandong boat damaged by the 7.2 magnitude earthquake and the construction of additional one (1) unit bandong boat. Other funding agency who support the ARCLT in Fundacion Santiago.



To promote the tour, PROCESS-Bohol facilitated the participation of Abatan River Community Tour during the Regional Trade Fairs facilitated by DTI as well as during the Philippine Travel Mart. Also, during the Visit Bohol 2015 Event last January 10-12, 2015, Abatan was also aggressively promoted wherein the second cheque in the amount of PHP532,357.30 was turn-over to Gov. Edgar M. Chatto with the presence of the DOT Secretary, Ramon R. Jimenez Jr., Congressmen Rene L. Relampagos and Arthur Yap of Bohol, Vice Governor Concepcion Lim and Tagbilaran City Mayor, John Geesnell Yap II. In return, a Plaque of Appreciation was given to PTAA.

Below is the comparative income of the Abatan River Community Life Tour since its launching in 2010.



c.2.3. Bohol Homestay Program (BHP)

PROCESS-Bohol availed the Volunteer Program of the Australian Volunteer International Development (AVID) to provide technical assistance to PROCESS-Bohol regarding the Bohol Homestay Program (BHP). Through the technical assistance of the AVID Volunteer in the name of Tanya Bonte, the program was able to come up with BHP Manual and brochure. The Homestay accommodation is slowly recovering after the 7.2 magnitude earthquake in 2013. However, only the Cabilao Is. has more host families. In Maribojoc, only 2 host families are functional until now since most of the houses of the host families were badly if not totally damaged during the earthquake.

d) Tagbilaran Intensified Natural/Organic Livestock for Agricultural (TINOLA) Development Project

The Tagbilaran Intensified Natural/Organic Livestock for Agricultural (TINOLA) Development Project is a newly approved project funded by the Department of Labor and Employment (DOLE) under the Bottom's Up Budgeting (BUB) Program of the Aquino Administration with local counterpart from the city government of Tagbilaran.

The total project cost is PhP8,693,373.89 with the bulk of the budget come from the DOLE in the amount of P6.4M and the City Government in the amount of P1.6M. The NGO/PO has a total counterpart of PhP693,000.

The project is still in the social preparation phase yet as of this writing.

e) Research and Development

Under this program, a proposal on the phase 2 of the Re-assessment of Community Managed Forest Ecosystems in Maribojoc Bay Project is being prepared to primarily verify the findings of the study that Maribojoc Bay and the estuary of Abatan River have the most diverse mangrove forest ecosystems in the country with 32 different mangrove species belonging to 14 families. And after the revalidation, the result will be localized/ laymanized and translated into education materials most especially that the sites are now one of the ecotourism destinations in Bohol. This study can be translated into signboards, mangrove labels and materials that can be read by visitors to the mangroves most especially eco-tourists.

f) Advocacy and Networking

PROCESS-Bohol operates in partnership and collaboration with the various stakeholders. Thus, during the year, the Organization continues to involve various stakeholders in its operation. During the period, under the CCL-Ubay 2 Project, since the project is already ending, a coordination meeting was facilitated by the Executive Director of PROCESS-Bohol as Project Director with the presence of Ms. Rosalinda G. Paredes, member of the Board of PROCESS, and the Department of Education at the provincial level headed by the Schools Division Superintendent, Dr. Wilfreda Bongalos, and her top management staff including Ubay 2 Coordinating Principal, Ms. Marifel Bernales, in Tagbilaran City last May 8, 2015. The primary purpose of the said meeting was to update partners regarding the project implementation as well as brainstorming of the concept note for the next partnership of KKS. The new project sites identified for possible replication of the best practices of CCL 2 were the 4 elementary schools of Juagdan, Guintaboan, Cuya and Tintinan Is. which are all still part of Ubay District 2. Two (2) secondary schools of Mabini National High School and the Alicia TechVoc National High School were also identified as part of the new sites subject to validation by the KKS.

However, during the site visit of the KKS staff from Germany, the two recommended secondary schools did not qualify. Nevertheless, the 4 remaining barangays of the Ubay District 2 will surely be part of the second engagement with KKS. During the visit, we found out that KKS will not fund a continuing project. It has to be a totally new project.

PROCESS-Bohol also continued to attend various meetings and conferences in relation to its membership to various local special bodies and technical working groups facilitated by various partner agencies as DILG, DOST, DENR, DOLE, PDC-ExeCom and City Development Council and the Regional Development Council. Also with partner funding agencies such as USAID, AusAID-PACAP, KKS-BMZ, FPE, Fundacion Santiago, among others. We also facilitated network meeting as President or officer of these network such as the BANGON, BUSWACC, PhilDHRRA and SEAFISH.

Lastly, the management is regularly submits GIS and Audited Financial Report to Securities and Exchange Commission (SEC) and to Bureau of Internal Revenue (BIR).

The table below shows the projects implemented during the years under the Regular Projects.

Name of Projects	Amount Approved	Funding Partners
A. Regular Projects		
1. Combating Child Labor in Ubay	PhP16,577,000.00	KKS-BMZ/ PROCESS-Bohol
2. Developing Capabilities of Women in the Three Selected LGUs in the Province of Bohol on Climate Change Adaptation Using Science and Technology	514,840.00	DOST
3. Tagbilaran Intensified Natural/Organic Livestock for Agricultural (TINOLA) Development Project	8,693,373.89	DOLE/City LGU/NGO/PO
4. Strengthening Technologies and Resilience of Inhabitants against Disasters and other Events (STRIDE) Project.	3,073,210.45	AUSAID-PACAP/ PROCESS- Bohol/LGUs
Total Project Cost	PhP28,858,424.34	

II. Special Projects

After more than a year of responding to the victims of the 7.2 magnitude earthquake, the assistance during the period was to complete the implementation of the financial assistance from ILO focusing on Abatan River Debris Clearing and Management, particularly within the Kawasan Falls. Unfortunately, after the Kawasan Falls was rehabilitated, another calamity happened, the Tropical Storm “Seniang” with international code name: Jangmi. Abatan River areas experienced flash flood after several days of continuous heavy rains. Again, the newly rehabilitated Kawasan Falls was damaged.



We also continued to build houses of the victims of earthquake in Antequera and Maribojoc. The President of our major funder, the Filipino Community in Seattle, Mr. Allan Garcia, visited the houses constructed and interact with the victims.

Challenges

During the Annual General Assembly of PROCESS-Bohol last August 29, the Vice Chair of the Board of Trustees, Ms. Rosalinda G. Paredes presented the strategic directions of the Organization based on the current trends. Below is the excerpt of her presentation.

Quo Vadis?

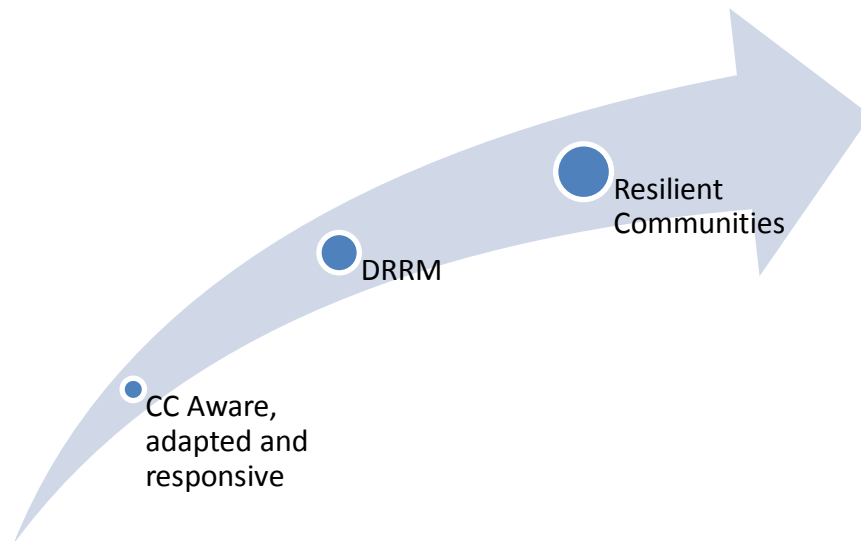
After presenting the economic situation in the Central Visayas and the province of Bohol in particular wherein the Central Visayas economy is one of the fastest growing in the country, Ms. Paredes challenged the Board of Trustees and the Management of PROCESS-Bohol with the following questions:

- Will PROCESS-Bohol remain to stay in Bohol? In Central Visayas?
- Will PROCESS Bohol explore other areas / provinces/regions where local communities are poor and weak and not self-reliant
- Will PROCESS Bohol take a shift in development directions

Moving Forward

- Child Focused (from farmers, fishers, women)
- Climate Change adaptation
 - agriculture (fishing and farming)
 - tourism enterprises
 - economic ventures
 - women development
- Harnessing NGO Strength for Building Better and Resilient Communities
- Budget and Fiscal Flow (Public Financial Management) – impact to poverty

The Framework towards Resiliency



Organizational Management Directions

- Work-Life Balance
- Increasing competencies (skills and abilities demonstrated)
- Continuing Revenue generation / mobilization
- Board Involvement

AS INCORPORATORS, BOARD, MANAGEMENT AND STAFF OF PROCESS Bohol, we have prepared for the FUTURE

Finance Report

Please see separate sheet the Audited Financial Report.

Officers and Staff

MANAGEMENT COMMITTEE

Executive Director : Emilia M. Roslinda
Finance Officer : Maribel N. Acierto
Administrative Officer : Evelyn B. Oraño

OPERATIONS

Executive Director : Emilia M. Roslinda
Program Officer : Ma. Jocelyn E. Bucia
Enterprise Development
Officer : German Anaviso
Project Supervisor : Joel L. Gubot
Community Facilitators: Jonnalie S. Galigao
Renato Maglana
Herry Cabalda

Cashier : Generosa Q. Arig
Administrative Aide : Maria Manlupig

BOARD OF TRUSTEES

Chair : Fr. Florante S. Camacho, SVD
Vice Chair : Rosalinda G. Paredes
Treasurer : Carlos Ventura, Jr.
Auditor : Engr. Marcial Lim
Legal Counsel : Atty. Myrna T. Pagsuberon
Member : Jose T. Traverro
Fr. Felix Warli R. Salise, Jr.

Secretary : Rosalinda G. Paredes
Executive Director : Emilia M. Roslinda

More Photo Documentations

Developing Capabilities of Women in the Three Selected LGUs in the Province of Bohol on Climate Change Adaptation Using Science and Technology



Courtesy call with Mayor Jose Mario J. Pahang in Antequera



Courtesy call with Mayor Nino Rey F. Boniel in Bien Unido



The Executive Director, Emilia M. Roslinda, facilitated the Community Life Competence Processes Workshop for the women delegates from Antequera and Balilihan with the Resource Person

Strengthening Technologies and Resilience of Inhabitants against Disasters and other Events (STRIDE) Project



During a Workshop on Community-Based Risk Assessment and Mapping



"Strengthening Technologies and Resilience of Inhabitants against Disaster and other Events" - (STRIDE) Project



The Community Hazard Map as an Output of the Workshop on Community-Based Risk Assessment and Mapping

Hands-On Training on Basic Life Support and First Aid with TARSIER 117 as Resource Persons



Combating Child Labor in Ubay 2



The Annual General Assembly of PROCESS-Bohol, 2014



Annual Recollection for Spiritual Enrichment and Team Building



The Pearl Anniversary of PROCESS-Bohol, Inc.



